



SC Convention: 9/19-21

The agenda this year will include Civitan speakers from International, District, and Special Needs groups from around the state but also some visitors from outside the usual Civitan family. We will have some local Charleston & South Carolina historians, as well as some tour guide presentation of the highlights of the Charleston area. Join us to hear and see why Charleston, SC rates as the #1 best tourist destination

city in the US by Readers Surveys in Conde Nast magazine for 3 years running and among the top 10 cities for 'Foodies' in Travel & Leisure Magazine! What a great destination city for us to use and your opportunity to enjoy some great Civitan events with a little 'vacation' in the Lowcountry with great sights, good weather, and excellent culinary stops!

The Embassy Suites is the official hotel for the SC District convention and we will have use of the North Charleston Convention Center. Room rates are \$139.00 per night + tax (8.5%) and INCLUDES deluxe buffet breakfast each day and complimentary cocktail hours each night, as well as free parking for all registered guests. The hotel is convenient to the Tanger Outlets, restaurants and downtown Charleston. [continued on page 2]



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Embassy Suites Hotel

5055 International Blvd.

N. Charleston, SC

843-747-1882

www.embassysuites.com



SC District Convention Cont'd

For a convenient link to the Embassy Suites (North Charleston, Airport) Hotel try this so you can make your reservations now on-line. **Limited numbers of Special Needs Rooms are available but must be requested at registration.**

For reservations and information, go to your Hotel Reservation Link and use Group Code "SCC" at:

You must book by August 10th to take advantage of the low rates (normal rates start at \$239.00).

<http://embassysuites.hilton.com/en/es/groups/personalized/C/CHSEMES-SCC-20140919/index.jhtml>

District Board Members: The 2013-4 Board will meet in the Wando Room at the Embassy Suites Hotel on Friday, 9/19, from 1-2 pm and the new Board of Directors for 2014-5 will have their first meeting on Sunday, 9/21, in the Wando Room from 10 am to noon.

ADVANCE REGISTRATION:

Deadline: September 15, 2014

Name _____ Civitan Club _____

Spouse/Guest Attending _____

Address _____

City/State/Zip _____

Registration Fee: \$70.00 x _____ No of Guests = \$ _____

Banquet Only Tickets: \$39.00 x _____ No attending = \$ _____

Mail with check to: South Carolina Civitan
P. O. Box 27319
Greenville, SC 29616

_____ Enclosed is my personal remittance

_____ My Club will pay the \$70.00 Registration Fee

District Officer Slate for 2014-5

Well the Civitan Year is almost at a close and this is the last newsletter before the convention. So the listing below is a fine assembly of Civitans who are volunteering for service in the coming year! Some of these positions will come up for a vote at the convention, so this article will serve as notification of the slate being proposed. As you will note several positions are still to be filled and notice of those will come under separate cover.

Governor- Dr. Misty Konow
Governor-Elect - ???
Past Governor's Representative - ???
Foundation Liaison - Steve Doudoujkian
Chaplain - Jim Seeley
Awards - JoAnne Botko
Candy/Coin Box - Barbara Brassington
Fruit Cake Chair - Andy Sullivan
Newsletter Editor - Frank Delustro
Training Coordinator - Ken Norton
Special Olympics - James McIlrath
Scholarship - Leila Long
Convention Coordinator - Jennifer Walker
District Webmaster - Steve Doudoujkian
Campus - ???
Jr Civitan - Richard Gay & Betsy Nunnery
New Club Building Chair - Tally Johnson
New Area Directors - Tally Johnson, Karen Oxley



SC District's Proposed By-Laws

Proposed changes in the South Carolina District Policy will be voted on at the South Carolina District Convention. Changes to the following sections are being sought: 1. The Past Governors' representative to the Board will be chosen by the former Governors in attendance at the District meeting each year; 2. The required number of District meetings will be reduced from 4 each year to 3; 3. References to a District office and other administrative changes that have taken place since the last review of the District policy are being corrected. **For more detailed information, please see the attached Appendix or contact Lura Boggs.**

Message from the Governor: David Simpson

We are just a little over two months away from the end of this Civitan year. There are many things to consider as we prepare to turn the reigns over to next year's leaders. The first is to make certain that the new leaders are well trained and properly prepared. That happens by making certain that they are signed up for their International training sessions. Unless you're repeating your position of secretary or treasurer and were trained last year, you must be trained this year. Presidents and Presidents Elect have several locations to choose from. One was in Columbia on 7/26 and the other is in Charlotte on 8/23.

Another way to make sure you get next year off to a great start is to show up at the District Convention to be held in Charleston, September 19-21. We have three young and exciting leaders coming in next year & all will be in Charleston. The 2014-2015 International President, Jay Albertia; the 2014-2015 S.C. District Governor, Dr. Misty Konow; and the 2014-2015 S.C. Junior District Governor, Rachel Mann, will all be there to encourage and direct us to greater heights in our Civitan service. Additionally we want to make sure that we honor this year's leaders and clubs through awards & recognition at the District Convention. There is more information on awards in another article in this Civigram. Finally, at the District Convention there are some changes in our By-Laws that need to be considered. There is more on that herein as well. All of these activities will be surrounded by a great time organized by the Greater Charleston club; Virginia Moore, Gene Alaura, & Frank DeLustro have worked hard to make this a great Convention. You also need to be preparing your honor club application. Your hard work needs to be recognized! **So register now and get your room reservations nailed down now!**

We are doing well as a district. At this time we have added 29 members. Unfortunately we have lost 34, so we are down 5 members from the beginning of the year. But I have heard from several clubs that they are adding some members this month. Let's all try to get a new member before the end of the year. Until this past month, the Sunrise Club has led the way with an increase of 4. Pretty good for a club that meets so early in the day that they probably just stay up all night the night before to get there. How about a small town club that now leads the way with a gain of 6 members. They proved their Home Town Hero status last year with their veterans' project and are leading the way again this year. They are now tied for the third largest club in the state. **Way to go Lamar!!**

I have talked with several folks about the possibility of getting some new clubs on line before the end of this year and that is still a possibility, along with a couple of new junior clubs. The juniors, by the way, had a tremendous year and you will hear more about that at the District Convention as well.

Please remember to support our golfers going to the International Convention as they will be contacting you for some donations to go toward the Civitan Research Center. **Thank you for your devotion to the betterment of your fellow citizens through Civitan.**



President & President Elect Training for 2014-5:
Columbia Training Date: July 26th (Register by July 21)
Charlotte is August 23 (Registration Deadline is August 18)

Cruise the Civitan International Convention



It's not too late but you have to hurry! Go immediately to www.civitan.org to print the complete promotional brochure for the 2014 Civitan International Cruise Convention.

The schedule for our 5 Day Western Caribbean Cruise Convention is:



Monday, August 11	Depart Ft. Lauderdale	4:00 pm (on board by 3:30 pm)
Tuesday, August 12	Fun Day at Sea	
Wednesday, August 13	Ocho Rios, Jamaica	10:00 am to 5:00 pm
Thursday, August 14	Grand Cayman	9:00 am to 4:40 pm
Friday, August 15	Fun Day at Sea	
Saturday, August 16	Arrive in Ft. Lauderdale	8:00 am

Ocho Rios in Jamaica

Welcome to Jamaica's cruise ship capital. The ship docks near the Caribbean's most fabled resorts and the 600-ft. waterfalls of Dunn's Rios

Grand Cayman in the Cayman Islands

World-renowned for its dining, snorkeling and diving, the Cayman Islands are nestled in a tranquil setting of sun-kissed beaches and calm turquoise seas.

The Carnival Freedom is one of the world's largest and most popular cruise ships. Come aboard and see why!



Go to the Civitan International web site [www.civitan.org] to print the complete promotional brochure for the 2014 Civitan International Cruise Convention.

For more information on the 2014 Civitan International Convention, please contact Mary Luck, VP of Conventions, Meetings & Awards at 1-800-CIVITAN, ext. 121, or via email at maryluck@civitan.org.

Plan now for a leisurely cruise with fellow Civitans and a lot of sun, fun, & camaraderie.

Region 2 Updates from Faye Evans

The Excitement is in the Air! Civitans are preparing to “Cast off for the 2014 upcoming International Convention.” The events begin on Saturday, August 9 with the International Board Meeting. On Sunday, August 10, the Civitan International Golf Benefit will be held at the beautiful Doral/Trump Golf Course in Miami, Florida. Monday, August 11, everyone will board the Carnival Freedom Cruise Ship from Port Everglades in Fort Lauderdale, Florida that includes ports of call in George Town, Grand Cayman and Ocho Rios, Jamaica. The ship returns to Fort Lauderdale on Saturday, August 16. If you haven’t already booked your cabin for the cruise, it is not too late. I look forward to having a great time with everyone aboard and don’t forget to wear your Civitan lapel pins. In lieu of Caucus Meetings aboard the ship, there will be a “Meet the Candidate” event on Tuesday, August 12. After the district photos, there will be an informal “get to know your candidate” social where delegates mingle throughout the Victoriana Lounge. Please consult the convention program booklet for exact times for photos, etc. This year we have two candidates running for President Elect: Debbie Bruce-Juhlke’ (Texas) and Ed Higdon (Alabama). We also have two candidates running for Region II International Director: Lura Boggs and Mike Taylor. Both candidates are from the South Carolina district. You have to be present, at the convention, in order to vote for the candidates.

Geographical Officer Training for 2014-2015 has begun. Please see your club president, area director, governor, or the Civitan International website for training locations and dates. It is extremely important that all club officers are trained in order for clubs to maintain “good standing” and be able to qualify for Honor Club Recognition.

Internationally, membership numbers decreased by 62 members in the month of June. A ***fourth quarter incentive*** has been implemented to assist with membership increase. *If you sponsor a new member during the fourth quarter (July-September), your name will be entered in a drawing to win a tour and a special post tour dinner with Dr. Sonthemier, Research Center Director.* Also, the president of the club with the top net growth and top recruiter will also win a trip to Birmingham to be a part of the tour. You may view this fourth quarter incentive by logging on to: <http://civitan.org/4thQuarterFlyer.pdf>. Of course, all first time recruiters will receive the beautiful #1 pin! So far, as of June 30, the *top leadership/recruiters for Region II* are: David Crowe (13), Diana Kirk (8), Penny Bonzwitz (5), and Neryda Kircher (4) -Florida District; Terry Crouch (4) and Marcie Kreager (4) - Georgia District; and Bill Rentz (3) – South Carolina District (Bill you need one more member to earn MST recognition). **Congratulations top recruiters!!!** Respectively, 14.29% (Florida), 15.23% (Georgia), and 14.52% (South Carolina) of the leaders have sponsored members this year. ***There is enormous room for improvement***, including myself. Currently, I have sponsored 3 members, but do plan to earn MST status prior to the cruise. *Region II needs its members to step up and assist with the growth for your individual club and with Civitan International.* We can do it! ***Let’s Recruit Members, Build New Clubs and/or Rebuild a Club! Congratulations to Tampa Metro and Tropical Miami (Florida); Cook County (Georgia) and Lamar (South Carolina) for obtaining Golden Circle Status!***

The 34th. Annual Junior Civitan International Convention was held on June 14-17 near Music City in Franklin, Tennessee. International Officers were elected and a great time was had by all. 28 new clubs were built this year, exceeding the goal by 2 new clubs. **Congratulations Juniors** and Senior Club Sponsors for preparing our youth to become outstanding citizens. Of the 28 new clubs, two clubs were built in Georgia: Hornet and South Forsyth High School Junior Civitan Clubs sponsored by Cook County and Cumming Civitan Clubs respectively. Additionally, South Carolina built the Spring Hill High Scholl Junior Civitan Club and the sponsoring club was Dutch Fork Civitan Club. Congratulations!

It is with sadness that we express condolences to former Region II International Director, Mattie Fraser on the passing of her husband Stewart. Contributions can be sent to the Civitan International Research Center in Stewart’s name. Stewart was a true Civitan Hometown Hero!



Notes from Gov. Elect- Dr. Misty Konow



I recently read a book, *The Invention of Wings*, by Sue Monk Kidd. It is a wonderful, quick read and I highly recommend it. The book takes place in Charleston, SC, in the late 1800's and deals with slavery and the early Abolitionists. The two main characters, the daughter of a slave owner and a young female slave, form a life-long bond. They help each other to find freedom and independence and essentially grow their own wings!

In reading this book I realized that this is what we all do as Civitans...we help those impoverished, afflicted and needy grow their own wings. They in turn help us to find our purpose as well. Compassion is not inherent to us all, it is a learned behavior. I for one am thankful for the opportunities which Civitan provides to allow me to share my God-given gifts and talents with others!

Now I need your help to grow my own wings within our district! I am still searching for my wingman, aka a Governor-Elect. I can't fly this alone, this is definitely not a solo flight! It is a tremendously rewarding adventure that I am about to embark upon but I can't do it alone.

Please pray and soul-search if you must about this position. I am looking for someone to share in this experience with me. I need someone to step up but most importantly, our district needs you!!! Please do not hesitate to contact me if you have any questions or if your club needs any of my assistance. I'm ready to fly...just looking for a wingman (or wingwoman) to fly with me;)

SC District Survey of Members

President Elect Dr. Misty Konow is trying to get ahead of the next Civitan Year for 2014-5 and better understand the thinking & feelings of the South Carolina District membership. So please take a moment and provide her with the information that she needs to help us and the District to improve. By supplying honest and frank answers to her questions, we can really expose the issues and concerns that need to be aggressively fixed to make the SC District a better & more highly functioning Civitan District. This survey was designed to improve our experience, as well as attendance, at South Carolina District meetings. Please fill out this survey and send it to:

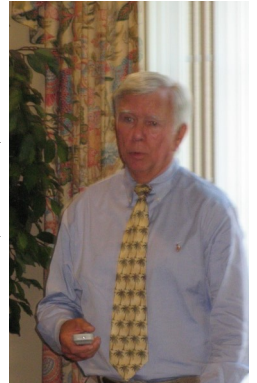
Dr. Misty Konow
302 Kirkstone Lane
Rock Hill, SC 29732.

1. Do you attend District meetings? Why or why not?
2. What speakers would you like to hear at our District meetings?
3. What topics would like to see addressed at our District meetings?
4. What suggestions do you have for the timings of our District meetings: day, time, duration?
5. What questions have not been addressed that you feel are the basis to improve attendance at District meetings?
6. What suggestions to do you have to improve our District meetings?
7. What would it take to get you to the 2014-5 SC District Meetings?

THANKS in ADVANCE for your help on getting us this information!

No Plane, No Gain!

At their meeting in June, the Greater Charleston Civitan Club had the fun opportunity to hear from Merrill Donahoo, General Aviation Ambassador, from the SC Aeronautics Commission. Merrill stopped by with his slide show, projector, & a great story on non-commercial aviation in SC. A former Navy flier and a great guy, he led a humor filled and informative discussion of the values and attributes of non-commercial flying in our state. The value and ease of flying in a private plane was surprising and, even for those with no intention of getting behind the yoke of a plane, the idea of getting behind an introductory lesson was intriguing.



Merrill was enthusiastic and excited about reaching out to other Civitan clubs in SC. So if your club has any interest in getting a fun & different speaker, call on Merrill at (803)261-8022 or e-mail him at merrillcd@yahoo.com. He would be happy to come by and give you a presentation as well!

Plentiful Harvest in Rock Hill



The Rock Hill club conducts a "Plentiful Harvest" with local churches to feed the hungry. Churches and organizations take turns cooking and serving the needy in the community on Sundays. They started participating in this project last year, not only help the needy, but to see their faces & the gratitude they show in return. Truly makes us proud to be Civitans!!!



Chester Club Picnic



The Chester Civitan Club recently held their annual Friends and Family Picnic at the Chester State Park and invited the Rock Hill Civitans to join in the celebration. This picnic, and the one the Rock Hill Civitan Club hosts in September, serve as area meetings. It is always a wonderful time to have fellowship with our Civitan family. The food (especially the desserts) and weather were wonderful! Now Rock Hill can't wait to have the

Chester Civitan Club come to Rock Hill in September so they can spoil them in turn!



SC District Meeting 5/17

Governor David Simpson organized and orchestrated a great SC District Meeting on 5/17. Using the Spring Hill Suites Hotel in Columbia as a comfortable & relaxing venue, he brought in Louis Stephens, Vice President of Membership & Retention in Civitan International [CI], as a speaker and updates on all critical SC District business. David updated attendees on the fruitcake returns of \$2,500 to the District coffers and the upcoming changes in the Awards Program being installed by the Awards Committee under Tia Ecker, chairperson. The new program will allow clubs to use a format of their choosing [e.g. DVDs, newsletters, scrap-books, etc.] in their applications to make it as easy and painless as possible. The objective will be to facilitate participation of more clubs in the process and provide a greater entry of District membership. Details of the program will be coming soon from Tia and the filing deadline will remain August 1st as in the past.



Gov. Simpson [r] gives support checks to Shawn Blanton [l] & Rachel Mann [c]



Louis Stephens from Civitan International

Gov. Simpson also awarded checks to Jr. Civitans Shawn Blanton & Rachel Mann to assist in attending the Civitan Convention. In addition Leila Long, Chairperson of the District Scholarship Committee, proved checks to 3 young recipients [all Jr. Civitans]: Elizabeth Marks, Candice Ballantine, & Grace Green. The awards will help to smooth their college careers thanks to Civitans!

Louis Stephens came prepared with good visuals & presentations on membership recruiting as well as membership retention. He had a clear message for those present to aid in club recruitment and offered help from Civitan International in any way that can assist us. Many of his tools are available on the CI website and can be downloaded by clubs for their use and modification/personalization.

Richard Gay gave a clear & complete update on Jr. Civitan activities as always and demonstrated why he is such a driving force in making SC District Jr. Civitans so consistently successful. Jr. Civitans gave updates and descriptions of recent events this year from the Funfest in Charleston to the Dance-A-Thon in Myrtle Beach. Their enthusiasm and commitment is palpable & contagious. It is refreshing to see such fine young people representing Civitan as Jrs.

Our Governor-Elect, Misty Konow, made a pitch for volunteers to assist her in the coming year. As she moves into Governor in 2014-5, she asked for District Civitans to pitch in to provide assistance in making the next year a smashing hit! With her usual enthusiasm, the message was well received. Contact Misty to let her know how you can help to make the SC District better & more productive in the coming year.....no doubt she will be looking forward to hearing from you.

A great lunch, good coffee, & lots of sweet treats kept the attendees awake, refreshed, & active. There was lots of audience participation and more than a few suggestions coming forth. It was a few hours worth investing and it proved that attending these SC District Meetings can be rewarding & valuable. Many clubs in the SC District had no members present. It is hoped that more Civitans from the District will participate in the future and attendance will represent more diversity in terms of the clubs in South Carolina.

SC District Scholarship Recipients



**Contact Information:****David Simpson, Governor****P.O. Box 50265****Columbia, SC 29250-0265****(803) 324-2738****davidesimpson@hotmail.com****<http://www.scdistrict.civitan.net/>**

Frank DeLustro, Ph.D.
Editor

Notes from the Editor– Frank DeLustro

Hope that you are enjoying the summer and managing to stay cool as the weather heats up! Now is the time to plan your upcoming activities and I urge you to look over this newsletter and make reservations now for the Civitan International cruise & especially for the SC District Convention in Charleston. We need your assistance in making the SC District events valuable & well attended....so please get on board now to start with the SC Convention from September 19-21! While you're at it, let David or Misty know what you'd like to see at future SC District events and how they can be made more relevant for you & other Civitans in SC.

Remember that only with your input and participation can the SC District and Civitan International be viable & productive assets. By the way, I still am seeking input on news from YOUR club to use in these newsletters to let the entire District what great things are going on right under our noses in SC.....so send me those the news & pics!

WHAT IS CIVITAN?

Civitan is a worldwide, all volunteer service organization where men and women have an organized way of approaching local community problems through service and fund raising.

We emphasize serving people with developmental disabilities. Local clubs are supported by Civitan International, which was organized in 1917 and spans over 24 countries. The word CIVITAN is a coined word that comes from the Latin word "CIVITAS", which means **CITIZENSHIP**.

**"Plans go wrong with too few counselors; many counselors bring success."
Proverbs 15:22**

Useful Web Site Links

Civitan International: <http://www.civitan.com/>

South Carolina District: <http://www.scdistrict.civitan.net/>

South Carolina District Convention Rooms:

<http://embassysuites.hilton.com/en/es/groups/personalized/C/CHSEMES-SCC-20140919/index.jhtml>

Civitan International Research Center: <http://www.uab.edu/medicine/circ/>

Jr. Civitan of SC: <http://www.facebook.com/pages/South-Carolina-Junior-Civitan-District/135016586535381>

Special Olympics of South Carolina:

<http://resources.specialolympics.org/Regions/north-america/Locations/Special-Olympics-NA-South-Carolina.aspx#.UsGQ2rIo4dU>

SC District Awards Guidelines for 2013-2014

Awards at the South Carolina District Convention have not received much participation in the past few years. The purpose of an awards program is to reward clubs and individuals who have done outstanding work and to encourage others to do the same. Our awards program has not met either goal recently. Rather it rewarded only those clubs and individuals who met certain deadlines and provided the information in exactly the right manner. The awards committee this year didn't want to continue that tradition. Rather it is the desire of this governor and the awards committee to seek out those who are worthy of awards whether or not they submit at a particular time or in a particular format. The following awards will be presented at this year's District Convention:

INDIVIDUAL AWARDS

1. Area Civitan of the year

You become eligible when the committee hears about you from one of the following sources:

- a. Someone nominates you by sending a letter or email to the committee and tells them why you are best Civitan in your Area.
- b. The committee has heard of you from your Club's newsletters or website.
- c. The Area Director told the committee you were the best Civitan in your Area.

2. District Civitan of the year

You become eligible for this award by being one of the persons chosen as one of the Area Civitans. The committee chooses the outstanding Area Civitan as the District Civitan of the Year.

3. Outstanding First Year Civitan (joined since April 1, 2013)

You become eligible for this award by having been a Civitan International VIP. The OFYC will be the new member with the most VIP points.

4. Club Officer of the year

You become eligible when the committee hears about you from one of the following sources:

- a. Someone nominates you by sending a letter or email to the committee and tells them why you are best Club Officer.
- b. The committee has heard of you from your Club's newsletters or website.
- c. The Area Director told the committee you were the best Club Officer in his/her Area.

5. District Honor Key

You become eligible when the committee hears about you from one of the following sources:

- a. Someone nominates you by sending a letter or email to the committee and tells them why you should receive a District Honor Key.
- b. The committee has heard of you from your Club's newsletters or website or from your outstanding contributions over many years of service.

6. Otis Jeffcoat Award

You become eligible when the committee hears about you from one of the following sources:

- a. Someone nominates you by sending a letter or email to the committee and tells them why you should receive the award.
- b. The committee has heard of you from your Club's newsletters or website or from your outstanding contributions over many years of service AND you have been a Civitan member in South Carolina for more than 5 years, have served as a Club or District officer and have never received this award previously.

7. John Doudoukjian Award

You become eligible when the committee hears about you from one of the following sources:

- a. Someone nominates you by sending a letter or email to the committee and tells them why you should receive this award.
 - b. The committee has heard of you from your Club's newsletters or website or from your outstanding contributions over many years of service AND you have been a Civitan member in South Carolina for more than 20 years, have shown extraordinary service to your Club or the S. C. District and have never previously received this award.
8. Best Recruiter - Award for the person who has brought in the most members in this Civitan year.

CLUB AWARDS

1. Outstanding website (including Facebook and other sites)
Your Club becomes eligible for this award when the committee views your website or Facebook page. The committee may become aware of your site because:
 - a. Someone tells the committee about your site by sending a letter or email to the committee and tells them and how to locate it.
 - b. The committee has found the website by its own research.
2. Outstanding newsletter
Your Club becomes eligible for this award when the committee views your newsletter. The committee may become aware of your newsletter because:
 - a. Someone sends the committee one or more of your newsletters
 - b. The committee has found your newsletter on your website by its own research.
3. Award for the club which brought in the most members (not including new clubs)
4. Retention Award - An award to the club who lost the fewest members this Civitan year (Tie goes to the club with the largest membership)
5. Outstanding Overall Service to the Community
Your Club becomes eligible for this award when the Committee learns of your overall Community service. The committee may become aware of your service because:
 - a. Your Club or someone on its behalf sent an honor club form to the committee which outlines your service
 - b. The committee has heard of your service from your Club's newsletters or website.
 - c. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your service.
6. Outstanding Community Project
Your Club becomes eligible for this award when the Committee learns of your single greatest Community service project. The committee may become aware of your project because:
 - a. The committee has heard of your project from your Club's newsletters or website.
 - b. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your project.
7. Outstanding Overall Service to Youth
Your Club becomes eligible for this award when the Committee learns of your overall Service to Youth. The committee may become aware of your service because:
 - a. The committee has heard of your overall Service to Youth from your Club's newsletters or website.
 - b. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your service.
8. Outstanding Youth Project
Your Club becomes eligible for this award when the Committee learns of your single greatest

Community service project. The committee may become aware of your project because:

- a. The committee has heard of your project from your Club's newsletters or website.
- b. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your project.

9. Outstanding Overall Service to our Special Friends

Your Club becomes eligible for this award when the Committee learns of your overall Service to our Special Friends. The committee may become aware of your service because:

- a. The committee has heard of your overall Service to our Special Friends from your Club's newsletters or website.
- b. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your service.

10. Outstanding Special Friends Project

Your Club becomes eligible for this award when the Committee learns of your single greatest Special Friends service project. The committee may become aware of your project because:

- a. The committee has heard of your project from your Club's newsletters or website.
- b. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your project.

11. Fruitcake Awards - Determined by the Fruitcake Chair

12. Candy/Coin Box Awards - Determined by the Candy/Coin Box Chair

13. Governor's Trophy - Best Club this year based upon overall club activity

Your Club become eligible for this award when the committee hears about you from one of the following sources:

- a. The committee has heard of your project from your Club's newsletters or website.
- b. Your Club or someone on its behalf sent a booklet or scrapbook or video which presented to the committee your project.
- c. Your Club or someone on its behalf sent an honor club form to the committee which outlines your service over this Civitan year.

WHEN, HOW AND WHERE:

If you plan to submit anything to the committee as outlined above, you need to get it to one of the persons named hereafter before September 4, 2014.

If you plan to submit items by e-mail, they may be sent to any or all of the following:

**Civitanawards@hotmail.com
tia@grandstrandcpas.com
davidsimpson3@hotmail.com
kenjnorton@att.net**

If you plan to deliver materials in person, they may be delivered to the person who appears on behalf of the committee at the Columbia and Charlotte training events, or you can bring it to David Simpson in Florida at the International Convention or you may contact one of the persons named above by e-mail and arrange to meet somewhere with the material.

If you have questions you may contact any of the above persons.

Appendix 1: SC District's Proposed By-Laws

Following are the proposed changes to the SOUTH CAROLINA DISTRICT POLICY MANUAL.

These changes are to be voted on by the Convention at the District Convention in Charleston, South Carolina at the Second Business Session.

Note: Deletions are in Red and additions are in Blue

* * * * *

Found under DISTRICT BOUNDARIES – Page 1 & 2

FURTHER DIVISION OF DISTRICT

The South Carolina District of Civitan International shall be further subdivided into areas and regions as set forth below:

Section A-Areas

Section B – Further Division or Amendment of Areas and Regions

The Areas and Regions subdivided as set forth above may be altered, further subdivided, or changed in any other way deemed necessary at any time by majority vote of the District Executive Board.

Found under DISTRICT EXECUTIVE BOARD – Page 3

Section B – Composition

The District Executive Board shall be composed of the Governor, who shall serve as its chair, the Governor-Elect, the immediate Past Governor, one (1) Past Governor elected at large by the Annual District Convention Past Governor Representative and an Area Director representing each of the areas specified in the Division of District, providing there exists at least one two Civitan Clubs in good standing located within an area. The Executive Board shall ensure that each Area has an Area Director. The District Secretary-Treasurer, the Editor of the District Newsletter and the District Judge Advocate shall be non-voting ex-officia members of the District Executive Road. However, they are counted toward a quorum. If one person holds more than one voting Board position, his or her vote shall only be counted one time.

Section C – Meetings

The District Executive Board shall meet at least quarterly three times each administrative year at such time and place as determined by the Board. Other meetings may be called by the Governor or a majority of the Board members. A quorum is present when one-half of the District Executive Board is present.

Found on page 4 under District Officers

Section A – Officers

The officers of the South Carolina District of Civitan International shall be the Governor, the Governor-Elect, the immediate Past Governor, **an elected a** Past Governor representative, a District Secretary-Treasurer and an Area Director from each of the subdivided areas of the South Carolina District of Civitan International as set forth in the policy concerning areas herein so long as that area has at least **one two** clubs located therein.

Section B – Selection of Officers

Part 3 – The past Governor's representative shall be nominated and elected by the **duly accredited delegates to past governors in attendance** at the annual District Convention immediately preceding that person's assumption of that office.

Found on page 5 Section D – Term of Office

Area Directors who represent odd numbered areas shall be elected and begin their terms during years that are odd numbered and those representing even numbered areas shall be elected and begin their terms in years that are even numbered. **;however, elections for Area Directors representing all areas shall be held in 2003 and those Area Directors representing odd numbered areas and elected in 2003 shall serve one (1) year terms.**
.Because it is the goal of the District to include as many persons in positions of leadership as possible, it is recommended that no officer serve more than on consecutive term and that no person hold more than **one elected District** office at a time.

DISTRICT-WIDE MEETINGS

Section A – Meetings

It shall be the policy of the South Carolina District of Civitan International to hold **three (3) two (2)** district-wide meetings during each administrative year and prior to the annual Convention. **These three (3) district-wide meetings shall be designed as the Fall District-Wide Meeting, the Winter District-Wide Meeting and the Spring District-Wide Meeting, respectively.**

Found on page 6 Section B – Registration Fees

. . . .At least ten (10) days prior to each district-wide meeting, each club shall forward payment of the fee to the **District Office District Secretary-Treasurer** of the South Carolina District of Civitan International.

Found on page 6 Section 3 – Time, Place, Format and Agenda

The time and place for each district-wide meeting shall be determined by the District Executive Board with the following guidelines: (1) The Fall District Meeting shall be conducted not earlier than November 1st and not later than December 31st; (2) the Winter District Meeting shall be conducted no earlier than January 1st and no later than March 31st; (3) the Spring District Meeting shall be conducted no earlier than April 1st and no later than June 30th. All of these dates refer to the current administrative year.

AREA MEETINGS

Section A – Meetings

Each Area of the South Carolina District of Civitan International shall conduct at least one (1) is encouraged to conduct an Area Wide meeting each administrative year prior to the annual Convention.

Found on page 7 LEADERSHIP TRAINING

Section A – Training Academy

The South Carolina District of Civitan International shall during the course of each administrative year and at least two (2) weeks prior to the annual District Convention, conduct a leadership training academy for the purpose of training incoming club officers for the following administrative year. cooperate with Civitan International to insure that its officers are properly trained and will supplement the training provided by Civitan International as is appropriate. This leadership academy training shall be conducted in accordance with policies promulgated by Civitan International and shall include, at a minimum, all subjects and courses so designated by Civitan International policy.

Section B – Officers Required to be Trained

. . . . Required leadership training shall be defined as participation in the leadership training academy as set out above or in make-up training sessions as are officially designed at the Governor or District Executive Board by Civitan International. Make up Training may also be completed by computer link with Civitan International or the South Carolina District if a certified training program is available. However, the method chosen for training will not affect the payment of fees for such training made available through the Civitan International training academy, as set forth hereinafter. The above described club officers are strongly encouraged to complete their leadership training by attending the training academy so that each person can be completely prepared to assume his or her duties at the beginning of the administrative year on October 1st.

Found on Page 8 Section C – Training Fees

Each Civitan Club in the South Carolina District shall be required to pay into the District Office of the South Carolina District, on or before August 1st of each administrative year, a training fee, in an amount to be determined, each year, by the Governor, per person, for its incoming President, President-Elect, Treasurer, Secretary (or Secretary-Treasurer where applicable), said fees to be used to finance the costs of conducting the leadership training academy as well as any make-up training sessions which might be designated as necessary by the Governor and District Executive Board. Each Civitan Club in the South Carolina District shall be required to pay to Civitan International each administrative year, a training fee in an amount determined by Civitan International for Geographical Training of Club President and President-Elects. Civitan International will provide each administrative year, training via the internet for club Secretaries and Treasurers. Any Civitan Club in the South Carolina District may send additional delegates to the leadership training academy at an additional cost of \$25 per person determined by Civitan International.

Section D – Clubs in Good Standing

It is important to note that clubs whose officers are not certified as having been trained by the District Training Coordinator and incoming District Governor, as set out above, by November 15th of the current administrative year, are considered, by the South Carolina District, to be clubs not in good standing. All clubs whose officers are not trained by November 15th of each administrative year and not certified as trained by the District Training Coordinator and incoming Governor are considered to be clubs NOT in good standing.

DISTRICT OFFICE

Section A – Purpose

It shall be the policy of the South Carolina District of Civitan International to establish and maintain a district office to be located in or in approximation to the capital city of the State of South Carolina for the purpose of better administering the needs of the South Carolina District of Civitan International and for the purpose of official record keeping. This official office may be in the home or office of the District Executive Secretary. The South Carolina District may, at the discretion of the Governor and the District Executive Board maintain a district office for the purpose of better administering the needs of the South Carolina District of Civitan International so long as such has been authorized by the budgetary and revenue procedures as set forth in these policies herein.

Section B – District Executive Secretary

The district office shall be staffed by a District Executive Secretary whose employment hours and salary shall be set by and regulated by the District Executive Board. The South Carolina District may, at the

discretion of the Governor and District Executive Board, hire a District Executive Secretary whose hours and salary shall be set and regulated by the District Executive Board and so long as such has been authorized by the budgetary and revenue procedures as set forth in these policies herein.

Found on page 9 Section C – District Executive Administrator

The South Carolina District may, at the discretion of the District Governor and the District Executive Board, hire a District Executive Administrator, so long as such has been authorized by the budgetary and revenue procedures as set forth in these policies herein.

COMMITTEES

Section A – Standing Committees

The District Governor shall, upon installation, announce the appointment of the following standing committees: (1) growth and retention (8) candy and coin boxes, , , , , ,

Found on Page 12 – REVENUE

Section A – District Dues

- . . .as indicated on its membership and attendance report for the months of September, December, March and June of each year respectively **except that, no member club may pay such district dues for less than fifteen (15) members per club.**
-

Section B – Additional Revenue

Additional revenue shall come from fund raising projects agreed upon by the district convention, voluntary contributions from clubs, convention fees and district wide meeting fees **and training fees and charges.**

Section C – Date of payment for District Dues

District dues . . . shall be due and payable on the **first fifteenth** day of the first month of **each** quarter. . . . and shall become delinquent thirty (30) days **there** after **each** due date.

Section D – Initiation Fees

. . . . The initiation fee for the recruitment of new members for new clubs shall be **in the amount** established by Civitan International and its policies.

Found on page 13 – Section I – Assessments

Other than per capita tax and the assessments of each club for the support of the district convention, district wide meetings and district projects **and the completion of training for club officers**, no other assessment. This section shall not be construed to prevent the collection of district convention and district wide meetings **and training registration** fees from

Found on page 14 - REIMBURSEMENT OF EXPENSES

Section A and B are listed twice in this section. We will remove one listing.

Section A requires no changes.

Section B – Reimbursement of Expenses

Part 1: Travel Expenses - Travel expenses can only be reimbursed if reimbursement vouchers are submitted to the District **Office Secretary-Treasurer**

Part 2: Accommodations Expenses

. . . . Such reimbursement can only be made if reimbursement vouchers are submitted to the District **Office Secretary-Treasurer**.

Part 3: Travel Outside District

- **Program managers shall have their travel expenses to the International Training Seminar paid by District Funds.**
-

Found on page 15 – Notice of Annual Convention

Section B – Notice of Annual Convention

The District Secretary shall issue and cause to be mailed to each member club in the District an official call for the Annual Convention at least **sixty (60) thirty (30)** days prior to the date thereof This official call is fulfilled by announcing same in a District Newsletter published at least **sixty (60) thirty (30)** days, but no more than one hundred twenty (120) days of start of the Annual Convention.

Found on page 16 – Section L –Convention Committees

Part 1: Nomination Committee – The presidents of each member club **in good standing** shall serve as the nominating committee in any district convention The president of each member club **in good standing** shall have power and authority to designate and appoint a member of his **or her** club to act for and to represent said president

Found on page 17 – ELECTIONS

Section A – Officers Elected by Convention

The Governor-Elect and the Area Directors **and the Past Governors' Representative to** of the District Executive Board shall be the officers of the South Carolina District elected at the Annual District Convention.

Section B – Filing Requirements for Candidates

Part 1: Submission of Nomination – Each candidate for Governor-Elect **and** Area Director **and past Governors representative** shall file with the District **Office** Governor not less than 30 days prior to the announced publication date for the summer District Newsletter **60 days prior to the annual District Convention** a notice of his or her candidacy; provided also that such notice shall be considered official only if it is **filed approved by** the home club of the candidate

Found on page 18 - Part 2: Additional Submission by Candidates for Governor-Elect

. . . . shall submit to the editor of the **Palmetto Civigram** District Newsletter, not less than **60 30** days prior to the annual District Convention. . . .

Found on page 19 – Section G – Role of the Credentials Committee

Part 2: Certification of Delegates – The **Executive** Secretary-Treasurer shall furnish the members of the Credential Committee **and the designated representative** a current list of clubs

Found on page 20 - District policies and procedures

Section C – Policy Dissemination

The District **Secretary and Executive** Secretary-Treasurer shall establish and maintain